City of Cincinnati Retirement System
Performance Evaluation Committee Meeting Minutes
June 6, 2024 / 12:00 P.M.
City Hall – Council Chambers and remote

Members
Kathy Rahtz, Chair
Mark Menkhaus Jr., Vice Chair
Tom Gamel
Monica Morton
Seth Walsh
Tom West
Aliya Riddle

Administration
Jon Salstrom

Law
Linda Smith

Call to Order
The meeting was called to order at 12:01 p.m. by Chair Rahtz and a roll call of attendance was taken. Committee members Rahtz, Menkhaus Gamel, Morton, and Riddle were present. Committee members Walsh and West were absent. Trustee Moller was also in attendance and participated.

Public Comment
No public comment.

Approval of Minutes
Approval of the minutes for the meeting of March 7, 2024, was moved by Committee member Gamel and Seconded by Committee member Menkhaus and approved by unanimous roll call vote.

Old Business
Review Funston Recommendations for Committee
Director Salstrom reviewed the Funston Recommendations assigned to the Performance Evaluation Committee, starting on pg. 2. Referencing 4.2 & 4.3, he explained that an Administrative Technician will be hired soon to help with these tasks. Referencing 4.4, he explained that he anticipates including this as an option for the Board when they do the budget at the end of the year. Referencing 6.1-6.3, he explained that these are currently being done through the Law Department. Committee member Gamel motioned to generate a list of current compliance items in place and seconded by Committee member Menkhaus. The motion was approved by unanimous roll call vote.

Risk Dashboard

Director Salstrom referenced the Risk Dashboard in the packet and noted the footnote changes defining the impact of risk levels. He also noted that Cyber Security was changed from a high risk to a medium risk with the current ETS security plans. Committee member Riddle suggested keeping Cyber Security at a sideways trending risk because the risk will continue to change. Trustee Moller suggested adding the Board along with the Executive Director as the Risk Owner under Legislative.

Review '24 Goals and Strategic Objectives

Director Salstrom reviewed the previously approved CY 2024 Performance Evaluation Committee Objectives.

New Business

Review Executive Director Evaluation Objectives

Chair Rahtz referenced the Timeline for the CRS Executive Director Performance Evaluation in the packet. She outlined the steps that are proposed to be taken for the Performance Evaluation. Next steps are for Director Salstrom to submit his self-evaluation to Chair Rahtz by 6/14/24. Board members are to complete the evaluation form and submit it to Chair Rahtz by 6/28/24. The goal is to present the evaluation and discuss it with the Director in Executive Session at the 7/11/24 Board of Trustees meeting. Committee member Menkhaus motioned to approve the proposed timeline and seconded by Committee member Gamel. The motion was approved by unanimous roll call vote.

Adjournment

Following a motion to adjourn by Committee member Gamel and seconded by Committee member Menkhaus. The Performance Evaluation Committee approved the motion by unanimous roll call vote. The meeting was adjourned at 12:35 p.m.

Meeting video link: https://archive.org/details/crs-pe-comm-6-6-24

Next Meeting: Thursday, September 12, 2024, at 12:00 P.M. City Hall Council Chambers and via zoom

Jon Salstrom
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Secretary